

Public Art Application

Department of Recreation and Parks



THIS APPLICATION FOR TEMPORARY PUBLIC ART INSTALLATIONS ON RAP PROPERTY UNDER THE RAP'S ADOPTED ART POLICY.

Provide all information requested. Missing, incomplete or inconsistent information will cause delays.

All terms in this document are applicable to the singular as well as the plural forms of such terms.

ART INSTALLATION INFORMATION

Park Name: _____

Proposed Installation Location*: _____

Art Title/Description:

Artist Name(s): _____

Installation Period (12 months to 5 years maximum): _____

Estimated Cost (Materials, Labor, Insurance, etc): _____

Funding Source: _____

ART MAINTENANCE**

Please provide the name and contact information for the person or entity who will be responsible for the maintenance of the artwork for the duration of the installation.

First Name Last Name

Company Name

Address

City/State Zip Code

Phone Email

Please list the anti-graffiti product(s) or measures for proposed installation:

*Please describe the exact location of the installation within the park. Please provide a site plan, if necessary.

**Per the adopted Art Policy, RAP shall not be responsible for the maintenance of the proposed artwork.

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ADDITIONAL INFORMATION

Written Narrative (*maximum two pages*) – in the order they appear below. Please address and include a description of the following items:

- Funding Source(s) – Identify all funding sources such as grants, fund-raised monies, or donations and include whether these funds are committed or proposed.
- Artist Selection Process – How was the artist selected? How many artists were interviewed/considered?
- Design – How was it derived?
- Community Context – How does the design fit within the existing environment in terms of size, color, surrounding building types, materials, theme, community culture or architectural design, etc.
- Production Process – How will the proposed wall/area be prepared? What type of medium will be used? Who will do the actual production – the artist, the artist and assistants, or the artist and students?
- Maintenance – Describe the maintenance activities that will be required to maintain the installation over its lifespan.
- Miscellaneous - If there are circumstances which may further a more complete understanding of the project, do not hesitate to submit additional information, as this is the applicant's primary opportunity to clarify and define the project.

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ADDITIONAL INFORMATION CONTINUED...

Written Narrative continued from previous page (*maximum two pages*)

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COMMUNITY ENGAGEMENT

Please describe how the proposed art installation will meet the community engagement requirement described in the Art Policy. Attach additional sheets if necessary.

REQUIRED ATTACHMENTS

- **Artist(s) Resume** - please be sure the resumes list other past public art projects the artists have done, with descriptions, locations, and dates of each project.
- **Relevant Press** - one review (one page maximum) of the artist's work or the applicant's work.
- **Detailed Sketch and/or Drawing** – Colors and details must be accurately indicated and rendering must be to scale. Indicate the precise area of the park where the project is proposed. Provide a photograph of the proposed location with an overlay of the proposed project at scale.
- **Color Photographs of the Site and Surroundings** – Show adjacent buildings, buildings across the street, and local landmarks that indicate the flavor of the neighborhood.
- **Contract with Artist for Installation** (if applicable)

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COMMUNITY INPUT CHECKLIST

Please provide a description and relevant documentation demonstrating that the applicant has conducted the required community outreach regarding the proposed art installation. Attach additional pages if necessary.

Park Advisory Board (if applicable): _____

Contact Information (Name, Email): _____

Dates & Description of Outreach:

Supporting Documentation: _____

Neighborhood Council: _____

Contact Information (Name, Email): _____

Dates & Description of Outreach:

Supporting Documentation: _____

Council Office: _____

Contact Information (Name, Email): _____

Dates & Description of Outreach:

Supporting Documentation: _____

Additional Community Group (if applicable): _____

Contact Information (Name, Email): _____

Dates & Description of Outreach:

Supporting Documentation: _____

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APPLICANT INFORMATION

First Name Last Name

Company Name

Address

City/State Zip Code

Phone Email

ARTIST INFORMATION (USE SEPARATE PAGE IF MULTIPLE)

Same as Applicant Different as Applicant

First Name Last Name

Company Name

Address

City/State Zip Code

Phone Email

PRIMARY CONTACT FOR ART APPLICATION

Name
(Required)

Email
(Required)

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ARTIST WAIVER AND LICENSE FOR PUBLIC ART, MURALS, MONUMENTS, AND PLAQUES (REV. 04/2024)

*Waiver of Rights of Attribution and Integrity for Artwork Placed upon City
Property.*

License for Government Purposes

The provisions of this paragraph shall apply to modify Artist's rights of attribution and integrity as set forth in the Visual Artists Rights Act, 17 U.S.C. §§106A and 113(d) ("VARA"), the California Art Preservation Act, Cal. Civil Code §§ 987 and 989 ("CAPA"), and any rights arising under United States federal or state law or under the laws of another country that convey rights of the same nature as those conveyed under VARA and CAPA ("Other Laws"), as against the City of Los Angeles ("City") and its agents. Artist hereby waives their rights of attribution and integrity as may be provided for under VARA, CAPA and Other Laws without waiving any other rights of ownership or other intellectual property rights in the artwork/project identified below, and provided that Artist shall retain the right to be identified as the author of the artwork/project identified below without obligating the City to provide attribution.

Artist represents that there are no outstanding claims against the Artwork described below. Artist grants the City of Los Angeles, California an irrevocable license to graphically reproduce (through photography, the internet or otherwise) the image of the Artwork for non-commercial government (e.g. education, public information, promotion of the arts, etc.) purposes.

In accordance with the waiver set forth above, Artist agrees that the City has the absolute right to change, modify, destroy, remove, relocate, move, replace, transport, repair or restore the [describe the artwork/project: mural, sculpture, etc. and medium] ("Artwork"):

Entitled [title of work]:

And located at [identify site, including interior location if applicable]:

In whole or in part, in City's sole discretion.

Artist's Address for Notice:

Artist bears the sole responsibility for providing the City with any changes to the Artist's Address for Notice. Notice of changes must be mailed to the Department of Recreation and Parks, Planning, Maintenance and Construction Branch, 221 N. Figueroa Street, Suite 400, Los Angeles, CA 90012.

Artist Signature: _____

Date: _____

Print Name: _____

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APPLICANT INSTRUCTIONS

APPLICANT DECLARATION: A SIGNATURE FROM THE APPLICANT ATTESTING TO THE FOLLOWING, IS REQUIRED BEFORE THE APPLICATION CAN BE ACCEPTED.

A. I hereby certify that the information provided in this application, including renderings and other attachments, is accurate and correct to the best of my knowledge. Furthermore, should the stated information be found false or insufficient to fulfill the requirements of the Department of Recreation and Parks, I agree to revise the information as appropriate and resubmit the application if required.

B. I understand and agree that any report, rendering, map or other information submitted to the City in furtherance of this application will be treated by the City as public records which may be reviewed by any person and, if requested, that a copy will be provided by the City to any person upon the payment of its direct costs of duplication.

C. I understand that the burden of proof to substantiate this request is the responsibility of the applicant.

D. I understand that there is no guarantee, expressed or implied, that any application will be approved. I understand that each matter must be carefully evaluated and that the resulting recommendation or decision may be contrary to a position taken or implied in any preliminary discussions.

E. I understand that this application will be reviewed and processed based on the requirements set forth by RAP's adopted Art Policy. If the artwork described in this application does not comply with the policies and guidelines set forth by the Art Policy, then this application will be rejected. If the artwork described in the application is approved, I agree to comply with any applicable requirements of this Policy, as amended from time to time, during and after the installation of such artwork.

F. I understand that if this art application is rejected, I am not entitled to a refund of the application fee.

G. I understand that if the art installation described in this application is approved that I will be required to pay an additional fee to cover any costs associated with the removal of the artwork as determined by RAP prior to the installation.

H. I affirm and agree that the person or entity identified to maintain the art installation will do so for the duration of the installation period.

I. I understand that RAP can remove, alter or modify the artwork for any reason at any time.

J. By my signature below, I declare under penalty of perjury, under the laws of the State of California, that all statements contained in this application and any accompanying documents are true and correct, with full knowledge that all statements made in this application are subject to investigation and that any false or dishonest answer to any question may be grounds for denial of this application.

Application Filing Process:

- **Electronically:** Applications may be submitted via email at rap-publicart@lacity.org.
- **Via Mail:** Applications and additional attachments can be mailed to the following address: ATTN: Planning Division, 221 N. Figueroa Street, 4th Floor, Los Angeles, CA 90012

The City requires an original or digital signature from the applicant. The applicant's signature below does not need to be notarized.

Signature: _____

Date: _____

Print Name: _____